

# 【Hanbat National University Graduate School Fall 2021 Admissions Guide for International Students】

- Graduate School
- Graduate School of Information & Communications
- Graduate School of Industry
- Graduate School of Entrepreneurial Management

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# 1. Application Timeline

STEP		TIMELINE (Korea Standard Time)	URL's and Vunues	NOTES
Applying Online		Tue 15 Jun, 2021 ~ 18: 00, Wed 23 Jun, 2021	• Jinhaksa, Ltd ( <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a> )	<ul style="list-style-type: none"> <li>• Online applications only</li> <li>• The Applicant Identification Slip must be printed out.</li> <li>• Refer to the University's Website(<a href="https://www.hanbat.ac.kr">https://www.hanbat.ac.kr</a>)</li> </ul>
Application (Hard Copy)	Submission	Tue 15 Jun, 2021 ~ 18: 00, Thu 24 Jun, 2021	<ul style="list-style-type: none"> <li>• Address: Post Code : 34158 Rm 303, 3rd Floor S5 (Industry-Academia Cooperation Hall), Hanbat National University, 125 Dongseo-Daero, Yuseong-Gu, Daejeon, South Korea</li> </ul>	<ul style="list-style-type: none"> <li>• Submit your application by registered post, courier, or in person</li> <li>• In-person submission not accepted on Saturdays, Sundays, national holidays, and during lunch hours on weekdays(12:00~13:00)</li> <li>• Applicants who fail to submit required documents within the closing time and date will be automatically disqualified</li> <li>• Refer to p.12 of the current lines.</li> </ul>
	Confirmation of Receipt	Tue 15 Jun, 2021 ~ 18: 00, Thu 24 Jun, 2021	• Jinhaksa, Ltd ( <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a> )	<ul style="list-style-type: none"> <li>• Applicants can check online 2 days after receipt of documents(Except Saturdays, Sundays and national holidays)</li> </ul>
Oral Examinations and Interviews		14:00, Tue 06 Jul, 2021	• Venues are designated by each department	<ul style="list-style-type: none"> <li>• Have an ID card and the Applicant Identification Slip ready.</li> <li>• Call your department to check the location of the venue.</li> <li>• Applicants who fail to attend the interview will be considered unsuccessful.</li> <li>※ The interviews may be conducted online.</li> <li>• Refer to p.13</li> </ul>
Announcement of Successful Applicants		16:00, Fri 16 Jul, 2021	• <a href="https://www.hanbat.ac.kr">https://www.hanbat.ac.kr</a>	<ul style="list-style-type: none"> <li>• Checking and printing out the results (Applicant number and 6 digits of the birth date are required for access.)</li> <li>• Results will not be notified individually.</li> <li>• Refer to p.14</li> </ul>
Print Out Fees Invoice		Mon 02 Aug, 2021 ~ Thu 05 Aug, 2021	• <a href="https://www.hanbat.ac.kr">https://www.hanbat.ac.kr</a>	<ul style="list-style-type: none"> <li>• Applicants should printout their own invoices. (Applicant number and 6 digits of the birth date are required for access.)</li> <li>• This applies to international applicants as well.</li> </ul>
Fees Payment Deadline		Tue 03 Aug, 2021 ~ 16:00, Thu 05 Aug, 2021	<ul style="list-style-type: none"> <li>• Any KB Kookmin Bank (by 16:00)</li> <li>* Subject to change later by the University</li> </ul>	<ul style="list-style-type: none"> <li>• Failure to pay the fees by the deadline will result in cancellation of your acceptance.</li> <li>• Even if the invoiced amount is '0', payment confirmation by the bank is required. (Failure to do so will result in cancellation of your acceptance.)</li> <li>• If you intend to reject the offer of acceptance, you are required to sign on the Cancellatino of Registration Form and submit it to the Graduate School you are accepted by.</li> <li>• Refer to p.17</li> </ul>
First Day of Class		Mon 30 Aug, 2021		

## 2. Application Types and Admissions Quota

Type	DEGREE	QUOTAS	APPLICATION TYPE	ALLOTTMENT	NOTES
Graduate School	Master's	Outside	International	00	
	PhD	Outside	International	00	
Professional School of Information and Communication	Master's	Within	International Honors	5	
	PhD	Outside	International	00	
Graduate School of Industry	Master's	Outside	International	00	
Graduate School of Entrepreneurial Management	Master's	Outside	International	00	

- Applications for the International Honors programs are for international students with exceptional language skills and research capabilities, and are limited to the quota specified above.

### 3. Entry Requirements

◎ Minimum Requirements

Application Type		Degree	Requirements
Within the Quota	International Honors*	Master's	(1) A bachelor's degree from an accredited domestic or overseas university (date of award before 30th August, 2021) (2) Recognized by law to possess equivalent or superior academic abilities to (1) (3) Foreign nationals whose parents are both foreign nationals; or overseas Koreans and foreign nationals who completed the entire course of education equivalent to the Korean primary, secondary, and university education system International
Outside the Quota	International (Foreign nationals)	Master's	(1) A bachelor's degree from an accredited domestic or overseas university (date of award before 30th August, 2021) (2) Recognized by law to possess equivalent or superior academic abilities to (1) (3) Foreign nationals whose parents are both foreign nationals; or overseas Koreans and foreign nationals who completed the entire course of education equivalent to the Korean primary, secondary, and university education system International
		PhD	(1) A master's degree from an accredited domestic or overseas university (date of award before 30th August, 2021) (2) Recognized by law to possess equivalent or superior academic abilities to (1) (3) Foreign nationals whose parents are both foreign nationals; or overseas Koreans and foreign nationals who completed the entire course of education equivalent to the Korean primary, secondary, and university education system International

\* Graduate School of Information & Communications Only

※ Degrees in a different field of study are recognized as meeting the requirements.

#### 4. Departments (International Honors, International Applicants)

Type	Name of Graduate School	Faculty	Department	Course		Day/ Evening	Contact Number (area code: 042)
				Master's	PhD		
Graduate School	Graduate School	Engineering	Mechanical Engineering	○	○	Day	821-1833
			Applied Materials Engineering	○	○	Day	821-1234
			Electrical Engineering	○	○	Day	821-1089
			Electronic Engineering*	○	○	Day	821-1129, 1165
			Civil Engineering	○	○	Day	821-1102
			Architectural Engineering	○	○	Day	821-1116
			Chemical & Biological Engineering	○	○	Day	821-1855
			Industrial and Management Engineering	○	○	Day	821-1224
			Materials Engineering	○	×	Day	821-1245
			Building Services Engineering	○	×	Day	821-1176
			Environmental Engineering	○	○	Day	821-1842
			Urban Engineering	○	○	Day	821-1843
			Materials and Manufacturing Engineering	○	×	Day	821-1268
			Architecture	○	×	Day	821-1742
			Creative Convergence Engineering	○	○	Day	821-1479
			Applied Optics	○	×	Day	821-1360
			Interdisciplinary Bigdata Studies	○	×	Day	821-1479
			Science	Mathematical Sciences	○	×	Day
		Humanities	English Language and Literature	○	○	Day	821-1316
			Chinese Language	○	×	Day	821-1339
			Japanese Language	○	×	Day	821-1869
		Economics and Business	Business Administration	○	○	Day	821-1287
			Economics	○	×	Day	821-1300
			Accounting	○	○	Day	821-1330
		Social Science	Public Policy	○	×	Day	821-1966
		Design	Visual Communication Design	○	○	Day	821-1862
			Industrial Design	○	○	Day	821-1863
		Professional School	Graduate School of Information & Communications	Engineering	Computer Engineering	○	○
Information and Communications Engineering	○				○	Day	821-1197
Multimedia Engineering	○				○	Day	821-1196
Mobile Convergence Engineering	○				○	Day	821-1198

\* Member of the Stage 4 BK 21 (Human Resource Development Project for Eco-Friendly Futuristic Intelligent Automobile Engineering)

\* Some courses may be rescheduled to the evening.

Type	Name of Graduate School	Faculty	Department		Degree	Day/ Evening	Contact Number (area code: 042)	
					Master's			
Special Graduate School	Graduate School of Industry	Engineering	Mechanical Engineering		○	Evening	821-1833	
			Architectural Engineering		○	Evening	821-1116	
			Chemical Engineering		○	Evening	821-1853	
			Electrical Engineering		○	Evening	821-1089	
			Civil Engineering		○	Evening	821-1101	
			Applied Materials Engineering		○	Evening	821-1234	
			Electronic Engineering		○	Evening	821-1129, 1165	
			Industrial and Management Engineering		○	Evening	821-1224	
			Materials Engineering		○	Evening	821-1245	
			Applied Chemical and Biotechnology		○	Evening	821-1855	
			Building Services Engineering		○	Evening	821-1847	
			Environmental Engineering		○	Evening	821-1842	
			Urban Engineering		○	Evening	821-1843	
			Materials and Manufacturing Engineering		○	Evening	821-1268	
	Architecture		○	Evening	821-1742			
	Humanities		Japanese Language		○	Evening	821-1869	
	Arts		Design		○	Evening	821-1862, 1863	
	Graduate School of Entrepreneurial Management		Business and Economics	Techno Management	Techno Management	○	Evening	821-1287
					Business Administration			
				Finance and Real Estate		○	Evening	821-1865
Accounting Asset Management				○	Evening	821-1330		

## 5.Required Documents(International Applicants)

Graduate School Type	Documents	Degree		Notes
		Master's	PhD	
Graduate School Professional and Special Graduate Schools	• Completed Application Form	○	○	To be printed out, signed, and submitted after online application ( <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a> )
	• Official Bachelor's degree (Expected) confirmation letter	○	○	
	• Official Certificate of (Expected) Master's Degree	/	○	
	• Official transcript from bachelor's degree	○	○	Transfer students must also submit their official transcript from previous university.
	• Official transcript from master's degree	/	○	
	• Personal Statement [Appendix I -1]	○	○	Must be signed before submission
	• Study and Research Plan [Appendix I -2]	○	○	Must be signed before submission
	• Education Background Check Consent and Authorization Form	○	○	To be printed out, signed, and submitted after online application
	• Consent Form for Collection, Use, and Disclosure of Personal Information	○	○	To be printed out, signed, and submitted after online application
	• Proof of Foreign Nationality (Passport)	○	○	Copy of Citizenship Certificate or Passport
	• Financial Guarantee Form	○	○	Refer to the Financial Guarantee Form on p.9 Additional financial Guarantee documents may be requested due to variable exchange rates at the time of issuing visas and standard acceptance letters.
	• Copy of Alien Registration Card	△	△	Holders only (copy of both sides)
	• Evidence of Family Relationship with Parents	○	○	Family Relation Certificate
	• Certificate of Registration of Korean Nationals Living Abroad	△	△	*Overseas Korean only Certificate of Registration of Korean Nationals Living Abroad Issued by an overseas Korean consular.
	• Certificate of the Facts Concerning the Entry & Exit	△	△	*For overseas Koreans and foreign nationals who completed their entire education outside Korea and are the only members of their family with a foreign citizenship.
	• Copy of Certificates and Licenses (including proof of language proficiency)	△	△	For thos applicalbe only
• Work Sample or Portfolios	△	△	Applicants to Arts programs only	

\* ○: Required, △: Applicable on



## ■ Notes for International Applicants

### ○ IMPORTANT

- A. Original documents should be submitted. If not, copies must be authorized by the document-originating institution or notarized by a public notary in the country where the document was issued.
- B. Documents in languages other than Korean or English must be translated into Korean or English and be notarized.
- C. Documents authenticated with an apostille issued and verified by a Korean Consulate must be less than 1 year old on the application closing date.
- D. Any other documents must be original and within 3 months from the date of issue at the time of submission of the application (electronic copy not accepted).
- E. The insufficient or incomplete documentations, incorrect or missing information, failure to comply with the requirements in the application guidelines, the unknown address, the loss of contact, or not checking the application results in time will cause disadvantages that may include cancellation of acceptance, and the applicant will be held solely responsible for such outcomes.
- F. For applicants who fail to acquire a D-2 VISA or complete the registration process in time, his/her admission offer will be withdrawn.
- G. All documents will be checked through the issuing institutions and any unverified document or any document with any inconsistency will result in cancellation of acceptance regardless of the status of the application in any given stage.
- H. In case of any discrepancy between the Korean and the English versions of the Application Guidelines, the Korean version shall prevail in determining the meaning.
- I. It is the applicant's responsibility to make sure their contact information on the application form are accurate and to inform the administrative office of the graduate school of their choice of any update so that they can be reached promptly during the application period if need be.
- J. Additional documents may be requested if needed.

**1. Application Form** : To be printed out from the website of Jinhakapply, Ltd., signed, and submitted after submitting online.

### **2. Official Bachelor's degree (Expected) confirmation letter / Official Certificate of (Expected) Master's Degree**

- A. Applicants with a degree from an overseas institution must have the certificate of degree(education background) confirmation letter authenticated with an apostille or the certificate of degree verified by a Korean Consulate in the same country as the degree issuing institution or an Embassy/Consulate to Republic of Korea of the same country as the degree issuing institution.
  - B. Applicants with a bachelor's degree from universities in China must verify their final level of education with a China Qualifications Verification Report issued by China Academic Degree & Graduate Education Development Center(<http://www.cdgd.edu.cn>) or (<http://www.chsi.com.cn>)
- ※ Applicants with a degree from universities in China must submit both the original degree (expected) confirmation letter and the original certificate of (expected) degree as well as the notarized Korean versions of the same documents.

< List of Apostille Member Countries (as of 23<sup>rd</sup> June, 2020)>

Asia,Oceania (19)	Australia, Part of China(Macao,Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongol, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, The Philippines
Europe(52)	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, The Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italia, Latvia, Lithuania, Luxemburg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, the U.K., Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo

North America (1)	The U.S.
Central and South America (30)	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahama, Barbados, Belize, Columbia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Republic of Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana
Africa(11)	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles,
Middle East(5)	Oman, Israel, Bahrain, Morocco, Tunisia

### **3. Official transcript from undergraduate degree(s)/Official transcript from postgraduate degree(s)**

- A. Applicants with a degree from an overseas institution must have the certificate of degree(education background) confirmation letter authenticated with an apostille or the certificate of degree verified by a Korean Consulate in the same country as the degree issuing institution or an Embassy/Consulate to Republic of Korea of the same country as the degree issuing institution.
- ※ Documents authenticated with an apostille issued and verified by a Korean Consulate must be less than 1 year old on the application closing date.
- B. Applicants expected to be awarded with a bachelor's or a master's degree by the date specified in the current guidelines must submit their official transcripts that include the records from the semester immediately prior to the submission of their application.
- C. Official transcript should show the actual grades of the entire undergraduate or postgraduate courses taken on a 100-point scale (or GPA).
- ※ The grade for each course taken and its full grade points, as well as the total grade on a 100-point scale (or GPA) must be specified.
- ※ Transfer students must submit transcripts from before and after the transfer, with the average grades on a 100-point scale.
- 1) Domestic Universities: Grades on a 100-percent scale (the lowest conversion point given if not specified)
- 2) Overseas Universities: Average Grades on a 100-percent scale or the final GPA (the lowest conversion point given if not specified)
- ※ If you can not convert grade into percentage or G.P.A. (Full score 4.0/4.3/4.5), you need to submit WES (World Education Services) evaluation. (The grade should be given for every subject.) / Website of WES: <http://www.wes.org>
- D. For a degree obtained through an academic credit bank system, a transcript issued by the National Institute for Lifelong Education must be submitted; and the grades will be calculated using the credits listed.
- E. Applicants expected to be awarded with a required degree by the date specified in the current guidelines must submit their official transcripts that include the records from the semester immediately prior to the submission of their application.

### **4. Financial Guarantee Form**

- A. Documents list for self-funded or parent-funded applicants
- 1) Pledge of Financial Support [[Appendix I - 3](#)]
- 2) Guarantor's certificate of current employment or business registration
- 3) Guarantor's bank certificate of deposit showing at least 18,000 USD in either a Korean or an overseas bank account (must be retained until 30 September, 2021)
- ※ Additional financial Guarantee documents may be requested due to variable exchange rates at the time of issuing visas and standard acceptance letters.
- B. Documents list for applicants funded by their primary supervisor
- 1) Pledge of Financial Support [[Appendix I - 4](#)]

- 2) The prospective primary supervisor's certificate of current employment
- 3) Confirmation of Scheduled Scholarship Payment [Appendix I - 5]
- 4) Documentation of the research project with details of the budget such as personnel expenses

**5. Evidence of Family Relations with parents :** A document issued by a foreign government, equivalent to the Korean Certificate of Family Relations, should be translated into either Korean or English and notarised before submission.

A.Chinese nationals:户口簿(Family Register issued by government)

B.Other nationals:Original birth certificate or any official documents prove family relations

**6. Certificate of the Facts Concerning the Entry & Exit :** Overseas Koreans and foreign nationals who completed

their entire education outside Korea and are the only members of their family with a foreign citizenship must submit either a Certificate of the Facts Concerning the Entry & Exit or all available official documents which verify and specify the dates of attendance throughout all educational courses they have taken in the primary, secondary, and university (bachelor's) programs as evidence.

※ Korean nationals can get this document issued either by visiting any immigration office, Gu Office, Community Center, and overseas Korean

Embassy/Consulate or electronically on www.gov.kr. Foreign nationals can visit any immigration office for this document, including ones located in the Incheon International Airport and Kimpo Airport.

**7. Certificate of Language Proficiency Test Results :** For those applicable only; must be less than 2 years old by the date of application

- Language Proficiency Requirements for International Applicants

Scholarship Level	TOEFL			TEPS	TOPIK	IELTS
	PBT	CBT	IBT			
A급	550 or above	213 or above	79 or above	330 or above	Level 5(advanced)	6.5 or above
B급	527 or above	197 or above	71 or above	327 or above	Level 4(intermediate)	5.5 or above

## 6. Evaluation Criteria and Scores

Graduate School	Degree	QUOTAS	APPLICATION TYPE	Applications Screening		Oral Examination	Interview	Total
				Bachelor's Grade	Master's Grade			
Graduate School	Master's	Outside the Quota	International	100	-	60	40	200
	PhD	Outside the Quota	International	50	50	60	40	200
Professional School of Information and Communication	Master's	Within quota	International Honors	-	-	60	40	100
	PhD	Outside the Quota	International	50	50	60	40	200
Graduate School of Industry	Master's	Outside the Quota	International	100	-	60	40	200
Graduate School of Entrepreneurial Management	Master's (Techno Management, Finance and Real Estate, Accounting Asset Management)	Outside the Quota	International	100	-	60	40	200

\* Applicants for Departments of Visual Design and Industrial Design must bring their portfolios to the oral examination.

## 7. Online Application (Web)

1. **Application Period** : Tuesday 15 June, 2021 ~ 18:00, Wednesday 23 June, 2021

2. **Application Fee** : 50,000KRW (Not refundable after the closing date)

- A. Payable by credit card, bank transfer, or by internet banking during the application period.
- B. Submission of the application will be considered complete only after transferring the application fee.

3. **How to submit your application online**

Access the homepage of Jinhaksa, Ltd. at <http://www.jinhakapply.com> and submit the application online.  
\* Helpful information is also available on the notice board of the homepage of Hanbat National University at <https://www.hanbat.ac.kr>.

**Create an account (free) and login** (According to Article 15 of the Personal Information Protection Act, you will be asked to agree to collection and use of personal information)

Select **Hanbat National University Graduate School / Professional School of Information and Communication / Graduate School of Industry / Graduate School of Entrepreneurial Management**  
 Check the important notes again.

Complete the application form and double check all information for accuracy.  
• Make a careful choice for the major and department that you are applying for, as no change will be allowed once the application is submitted.  
• Select and enter the names of the major, department, university and/or graduate school you attended accurately.

**Pay the application fee** (Once the payment is complete, it cannot be undone or modified; therefore, enter all information accurately before making a payment).  
• When payment is done, print out the application, the Applicant Identification Slip, and Notes for Applicants and check them.

**Print out** the postage label and post the hard copy of the application by **courier service, express mail (regular mail not allowed), or submit it by visiting HBNU in person.**  
(Address: Post Code :34158 Administration Office, Graduate School, Rm 303, 3rd Floor S5 (Industry-Academia Cooperation Hall), Hanbat National University, 125 Dongseo-Daero, Yuseong-Gu, Daejeon, South Korea)

4. **Important Notes to Keep in Mind**

- A. Your application and any documents will NOT be returned once they have been submitted, nor will the application fee be refunded under any circumstance.
- B. Online applications only will be accepted; neither in-person nor postal submission is available.
- C. Your application cannot be deleted once it has been submitted, nor can you change your major and the department of your choice.  
\* Any enquiry on the major you are applying for should be directed to the relevant department (See p. 5).
- D. Your admission offer will be withdrawn or registration terminated if any information on the application form or supporting documents is discovered to be inaccurate or fraudulent; and/or if you are found to have been admitted through unlawful or dishonest means.
- E. You are not allowed to apply for another graduate program within Hanbat National University (Graduate School (Day), Professional School of Information and Communication (Day), Graduate School of Industry (Evening), Graduate School of Entrepreneurial Management (Day and Evening)) during the same application period.
- F. Your application will be complete only if the application fee is paid by the closing time and date of the online application, 18:00, Wednesday 23 June, 2021
- G. Your application will be withdrawn if hard copies of any of the required documents are not received by 18:00, Thursday 24 June, 2021
- H. A photo of the upper body (3x4cm) with no headwear taken within 3 months before the application closing date must be attached as a file (jpg, gif, etc.) to the photo section of the application form
- I. HBNU may request for any additional documents with which you are expected to comply.
- J. For any problem with the online application process, contact Jinhaksa, Ltd. at 1544-7715.
- K. Any announcement during the application period will be made on the homepage of each relevant graduate school of HBNU, and therefore you should keep a close eye on the updates and instructions given on its notice board.
- L. All documents must be original.

## 8. Oral Exams and Interviews

1. **When** : Tuesday 06 July, 2021

2. **Where** : Venues designated by each department(Call your department for the location of the venue)

### 3. Important Notes for Applicants

- A. Your application will be considered un successful if you fail to attend either the oral exam or the interview.
- B. Any announcement during the application period will be made on the homepage of each relevant graduate school of HBNU, and therefore you should keep a close eye on the updates and instructions given on its notice board.
- C. You must have your Applicant Identification Slip and an official ID (Resident Registration Card, Driver's License, or Passport, etc.) with you at all times during the application period.
- D. Applicants judged as incapable of studying in the field of their choice at HBNU will not be granted an offer even if the quotas are not filled.
- E. Applicants are expected to comply if requested for additional documents.
- F. The evaluation results of the applications will not be disclosed.
- G. The admissions decisions will be announced on the homepage of HBNU and applicants will NOT be notified individually.
- H. Admissions offers may be withdrawn if all required documents are not submitted.
- I. Successful applicants are expected to comply with the request for cooperation in verifying their education background. Failure to respond to such requests will result in withdrawal of their admissions offers and cancellation of registration.
- J. If you fail to meet the degree requirement after given an admission offer by HBNU, you must contact the Graduate School Administration Office by Friday 5 February, 2021.
- K. Matters not specified in the application guidelines will be handled in accordance with the university's regulations and guidelines, and the results of the deliberation by the Graduate School Council.

## 9. Admissions Decisions

1. Assignment of the applicants to each recruiting unit and each course will be made by the Graduate School Council in consideration of the total number of applications received.

### 2. Principles of Assessment

- Admissions decisions are made for each degree course (Master's, PhD) and recruiting unit (Departments) based on the total points scored by the assigned applicants.

3. In the event that two or more applicants have scored the same total points, the following criteria will be applied as tie-breakers, in order of decreasing priority.

Master's	PhD
<ul style="list-style-type: none"><li>• 1: Highest points in the oral examination</li><li>• 2: Highest points in the interview</li><li>• 3: Highest grade from bachelor's degree on a 100-percentage scale</li></ul>	<ul style="list-style-type: none"><li>• 1: Highest points in the oral examination</li><li>• 2: Highest points in the interview</li><li>• 3: Highest grade from master's degree on a 100-percentage scale</li><li>• 4: Highest grade from bachelor's degree on a 100-percentage scale</li></ul>

## 10. Announcement of Admissions Decision

1. **When** : 16:00 Friday 16 July, 2021

2. **Method** : On the notice board of the HBNU homepage (URL: <https://www.hanbat.ac.kr>)

※ Additional places may be offered if they become available.

### 3. Payment of the Fees and Tuition Fees

A. When: Wednesday 6 January, 2021~16:00 Friday 8 January, 2021

B. Where: Any KB Kookmin Bank branch (no other banks available)

※ Subject to change by HBNU.

C. How to pay: Print out your own invoice for the fees and tuition from the homepage of HBNU

※ Failure to make the payment within the registration period will result in withdrawal of your admission offer with no further procedure.

※ Even if the invoiced amount is '0', payment confirmation by the bank is required. (Failure to do so will result in cancellation of your acceptance.)

## 11. Scholarships Scheme

Type	scholarship		Selection Criteria	Amount Paid
Newly admitted Students	Academic Excellence Award		• Excellent Graduate School Entrance Score Award(PhD only) (within the top 15%)	30% of Tuition Fee
	<u>Freshmen Academic Excellence Special Award*</u>	<u>Within quota</u>	• <u>Full-time students (Master's only) with an undergraduate grade of 66.6% or above and is signed to work as a TA and/or an RA.</u> * <u>Applies to Graduate School and Professional School of Information and Communication.</u>	<u>Admission Fee+Full tuition Fee</u>
		<u>Outside quota</u>		<u>Admission Fee+50% of Tuition Fee</u>
	International Student Special Award	Level A	• Those who meet the language proficiency requirements	Admission Fee+Full Tuition Fee
Level B		• Those who meet the language proficiency requirements	Admission Fee+50% of Tuition Fee	
Existing Students	Academic Excellence Award	Level A	• Postgraduate student who earned a GPA of 3.5 or above from 6 or more credit hours taken in the immediately previous semester, with no C or lower grade in any subject.	50% of Tuition Fee
		Level B		35% of Tuition Fee
		Level C		25% of Tuition Fee
	Research Grant	Publication of Thesis	• In either international or Korean journals	Up to 750k for International Journal/Up to 300k for Korean Journal
		English Translation	• Translation of Thesis into English	Up to 600k for translation
	Research Assistantship		• Full-time students available for work hours set out for civil servants by law	Within Budget
	Teaching Assistantship		• Full-time students available for work hours set out for civil servants by law	Within Budget
	International Student Award*	Academic Exchanges	• International student from a foreign university with an MOU for an academic exchange program with HBNU.	Subject to Exchange Agreements
		Level A	•Graduate student with GPA of 4.0 or above from the immediately previous semester who meet the language proficiency requirements.	Full Tuition Fee
		Level B	•Graduate student with GPA of 3.5 or above from the immediately previous semester who meet the language proficiency requirements	45% of Tuition Fee
	International Student Award (Outside quota)*	Level A	•Graduate student with GPA of 4.0 or above from the immediately previous semester who meet the language proficiency requirements	50% of Tuition Fee
		Level B	•Graduate student with GPA of 3.5 or above from the immediately previous semester who meet the language proficiency requirements	35% of Tuition Fee

\* available only (Fall admissions)

※ The Scholarship Scheme may be revised according to the university's regulations. Any changes made will be updated on the homepage of the Graduate School's website.

### \* Language Proficiency Requirements for International Student Scholarship

Scholarship		TOEFL			TEPS	TOPIK	IELTS
		PBT	CBT	IBT			
International Student Special Award	Level A	550 or above	213 or above	79 or above	330 or above	Level 5(advanced) or above	6.5 or above
	Level B	527 or above	197 or above	71 or above	327 or above	Level 4(intermediate) or above 5	5.5 or above



## 12. Dormitory Guide

### 1. When to Apply for a Place at a HBNU Dormitory

A. Regular Application Period: From December to mid-January for Semester 1; From mid-July for Semester 2

B. Special opening available every semester

\* Refer to the Dormitory Guidepage for more details (<https://dorm.hanbat.ac.kr>)

### 2. Accommodation Fees(Currency: Korean Won)

Classification		Accommodation Fee		Total	Notes
		Maintenance	Board		
BTL 1 ( Son a m u Building (for male s t u d e n t s ) , Mongnyeonhwa Building (for female students))	Twin room (rooms for students with disabilities available)	1,199,800	775,000	1,974,800	*Single (because of COVID-19)
BTL 3 (Injae Building (male) and Mirae Building (female)) *Utilities Not Included	Single room	1,071,600	(1 meal) 341,400	1,413,000	
			(2 meal) 635,800	1,707,400	
			(3 meal) 824,800	1,896,400	
	Twin room	1,199,800	(1 meal) 341,400	1,541,200	*Single (because of COVID-19)
			(2 meal) 635,800	1,835,600원	
			(3 meal) 824,800	2,024,600	

\* Subject to change(As of Spring semester of Academic Year of 2021)

\* Accommodation Fee and Classification may change depending on the COVID-19 situation.

A. BTL 1(Sonamu Building (for male students),Mongnyeonhwa Building (for female students)): Option for 3 meals per day only available.

B. BTL 3(Injae Building (male) and Mirae Building (female)): Options for 1~3 meals per day available.

C. Refunds for early terminations of contract for dormitory placements either before or after checking-in will be made in accordance with the HBNU dormitory regulations.

### 3. How to Apply

• Access HBNU Dormitory website (<https://dorm.hanbat.ac.kr/>) > Click on Apply for a Place > Enter Student Number/Application ID Number to login > Fill out the Form and Submit

### 4. Contact Number for Enquiries:+82 - (0)42-821-1938~1940

### 13. Fees, Tuition, and Payment Schedules for First-Year Students

#### 1. Tuition and Fees by Faculty

(Unit:KRW/Semester)

Classification		Admission Fee	Tuition Fee	Total	Notes
Graduate School (Master's)	Engineering, Sciences, Arts	44,000	2,794,000	2,838,000	As of Academic Year of 2021 ※ Subject to change
	Humanities, Economics and Commerce, Social Sciences	44,000	2,095,000	2,139,000	
Graduate School (PhD)	Engineering, Sciences, Arts	44,000	3,068,000	3,112,000	
	Humanities	44,000	2,106,000	2,150,000	
	Economics and Commerce	44,000	2,086,000	2,130,000	
Professional School of Information and Communication (Master's · PhD)		23,000	2,383,000	2,406,000	
Graduate School of Industry (Master's)		23,000	2,092,000	2,115,000	
Graduate School of Entrepreneurial Management (Master's)		23,000	2,092,000	2,115,000	

#### 2. Fees Payment Schedules

- A. Opening and Closing dates: **Tuesday 03 August, 2021 ~ 16:00, Thursday 05 Aug, 2021**
- B. Where: Any KB Kookmin Bank branch (no other banks available)
- ※ Subject to change by HBNU.
- How to pay: Print out your own invoice for the fees and tuition from the homepage of HBNU
- ※ Failure to make the payment within the registration period will result in withdrawal of your admission offer with no further procedure.
- ※ Even if the invoiced amount is '0', payment confirmation by the bank is required.

# Personal Statement

**1. Name :**

❖ English

\_\_\_\_\_   
 First(Given name)

\_\_\_\_\_   
 Last(Family name)

❖ Korean

\_\_\_\_\_   
 First(Given name)

\_\_\_\_\_   
 Last(Family name)

**2. Personal Career**

Period (mm/dd/yy) ~ (mm/dd/yy)	Workplace	Position	Activities

**3. Family Relations**

Name	Date of Birth	Relationship	Occupation	Company	Telephone

**4. Motive for Application**

1) Motive for Application - Please, mark v in the box

- ❖ Recommendation of Professor
- ❖ Recommendation of Acquaintance
- ❖ Announcement in the Website  Others :

2) Name and His/Her Contact Information

- ❖ Name : \_\_\_\_\_ ❖Occupation : \_\_\_\_\_
- ❖Tel. No. : \_\_\_\_\_ ❖Cell-Phone : \_\_\_\_\_
- ❖E-mail : \_\_\_\_\_

**I certify that all information in this application is true.**

\_\_\_\_\_Month\_\_\_\_\_Day\_\_\_\_\_year

Applicant : \_\_\_\_\_(signature)

# Study and Research Plan

○ Degree Plan : Master's Degree ( ), Doctoral Degree ( )

○ Department :

○ Major :

○ Name

❖ English

\_\_\_\_\_

First(Given name)

\_\_\_\_\_

Last(Family name)

❖ Korean

\_\_\_\_\_

First(Given name)

\_\_\_\_\_

Last(Family name)

1. Self-Introduction :

2. Motive for Application :

3. Study and Research Plan :

\_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ year  
Applicant : \_\_\_\_\_ (signature)

# 유학경비부담서약서

## (Affidavit of Financial Support)

지원자 정보 Applicant's information

- 성명(Name):
- 생년월일(Birth date):
- 국적(Nationality):

귀하의 유학경비를 부담할 개인이나 기관을 쓰시오.

(Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관(Name of Sponsor):
- 직업(Occupation):
- 주소(Address):
- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 보증합니다.

(I/We hereby sponsor the above applicant all the funds including tuition & fees, living expenses, medical insurance and other miscellaneous expenses during his/her studies.)

날짜(Date):

보증인(Guarantor):

서명(Signature):

한밭대학교총장 귀하

(To President of Hanbat National University)

# 유학경비부담서약서

## (Affidavit of Financial Support)

지원자 정보 Applicant's information

- 성명(Name):
- 생년월일(Birth date):
- 국적(Nationality):

귀하의 유학경비를 부담할 개인이나 기관을 쓰시오.

(Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관(Name of Sponsor):
- 직업(Occupation):
- 주소(Address):
- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 연구 수행 경비 지급을 통한 유학 경비부담을 보증합니다.

(I hereby sponsor the above applicant the funds including tuition & fees, and living expenses by providing research project expenses during his/her studies.)

날짜(Date):

보증인(Guarantor):

서명(Signature):

**한밭대학교총장 귀하**

(To President of Hanbat National University)

## 장학금 지급 예정 확인서

### (Confirmation Letter for Prearranged Scholarship Grant)

□ 지원자 정보 Applicant's information

- 성명(Name):
- 생년월일(Birth date):
- 학위과정(Planned degree):  Master's degree       Doctoral degree
- 지원 학과(Department):
- 지원 전공(Planned major):

본 대학에서는 한밭대학교 대학원 외국인 전형 상기 지원자에 대하여 학위과정동안 연구 수행 경비 형식의 장학금을 지급할 것임을 확인합니다.

(This university will grant the scholarship to the applicant for admission to Graduate School of Hanbat National University during his/her studies by providing research project expenses.)

- 과제 명(Title of research):
- 연구책임자(Chief of research):
- 연구비(Amount of project expenses): 금                                  원정(W                                  )
- 지원예정액(Amount of prearranged research grant for students): 매달 약                                  원
- 연구기간(Period of research):
- 지원예정기간(Period of granting):

20    년    월    일

지도예정교수(Prospective academic professor)  
학과(Department):

성명(Name):                                  (인) or Signature

**한밭대학교총장**

**President of Hanbat National University**